



EXECUTIVE COMMITTEE MINUTES OF VIDEOCALL

Date: June 11, 2019
Time: 10:30 AM - Noon
Location: Video Conference

Present: Stephanie Killam (chair), Wayne Sawchuk, David Luff, Juergen Puetter
Regrets: N/A
Guests: Karrilyn Vince (Regional Exec Director, MFLNRORD), Barry Holland (Board Member)

Meeting Materials:

One attachment and various documents forwarded by Karrilyn and Barry Holland supported the agenda.

1) Review and approve Executive Minutes of March 27th, 2019

David Luff moved to accept the minutes. Wayne Sawchuk seconded the motion.

ACTION: Phil to post approved minutes on-line and advise Board Members accordingly.

2) Strategic Discussion between Exec and Karrilyn Vince

Karrilyn presented a high-level overview of strategic initiatives that she proposes be discussed with ministry officials and Executive. The key initiatives were:

- Draft engagement strategy between the Board and MFLNRORD;
- M-KMA Framework “next steps” (Al Gorley report);
- TLE & TLA
- NE Roundtable
- LRMP
- M-KMA Landscape Unit Objectives
- Caribou
- Prescribed Burning
- Interior Forest Sector Renewal

ACTION: Prior to discussions with the Board at its Fall meeting, Phil to work with James Cuell of the ministry to schedule a meeting between Executive and ministry officials in early September to discuss the proposed strategic priorities. Fort Saint John suggested for meeting locale.

3) Caribou Management and Recovery Plan Update

Barry provided an update on this initiative. Primary concern is uncertainty as to where the Blair Leckstrom report is at (was to be made available for public review and comment) plus no indication of when the socio-economic analysis will be completed and released. Barry to



continue monitoring. Stephanie suggested this was a good time to raise with the ministry the status of approval of the Board's Wildlife Plan for the M-KMA. Barry to continue monitoring of this initiative.

ACTION: Phil to draft letter to the Ministry under Stephanie's signature regarding the status of the Board's Wildlife Plan.

4) Parks Plans Update

Barry and Wayne provide updates on the plans' public engagement process. Both reported positively on the level and quality of engagement. When the next draft of the plans is available the Board will be solicited for its advice.

ACTION: Barry and Wayne to continue monitoring and engagement of these processes.

5) UNBC/M-KMA Advisory Board Collaborative Partnership Update

David provided this update. He confirmed that both Dr. Kathy Parker and Mike Gillingham have applied to be appointed as adjunct professors after they retire in September. Dr. Parker was also recently involved in the interview of three potential candidates to fill her position when she retires. While she would prefer overlap with the new hire, there is not indication at this time if this will occur. The new partnership agreement expires May 2020 with a requirement that the Board and the University agree on priority research areas for this new time period of the agreement by mid-August, 2019.

The Endowment Fund currently generates approximately \$35,000 annually and David recommended the Board become more deliberate in providing advice on how the monies should be allocated, recognizing the final decision for their disposition resides with the University.

Finally, discussion was had regarding University representation on the Board.

ACTION: Phil to work with Stephanie to:

- a) explore recruiting a Board member to work with the working group members (David Luff, Juergen Puetter and Stephanie Killam) on an exercise of identifying key research areas for the coming years as well as providing direction to the University on the disposition of Endowment Funds, and
- b) explore options for appointing Dr. Parker or other University representative to the Board. Phil to poll members and schedule a video meeting before mid-September regarding (a) above and to work with Stephanie on drafting options for Executive for (b) above.

Phil to ensure a WG meeting is scheduled at the University on the afternoon of November 26th to coincide with the Board's Fall meeting.

6) Wilderness Working Group Update.

David Luff provided this update advising the Executive on the progress the WG made with the Board's framework. They have recommended the report be finalized by the Board before March 31,



2020 with submission to the Ministry on April 1, 2020. To achieve this target the WG recommends at least two face to face meetings on October 16/17 and November 13/14. As a result, they also recommend the Board Fall meeting be moved from October to November 26/27th. Additional meetings will be decided on an “as needed” basis via video conferencing or face to face meetings subject to fiscal resources being available.

ACTION: Phil to poll the working group for an additional face to face meeting prior to end of July to continue evolving the framework. Phil to advise the Board of the change in its Fall meeting dates. Phil to explore scheduling the meeting to include not only the Ministry meeting room but one at the University as well.

7) Brainstorm topics for inclusion in Board Update from Executive.

Because of time, Phil recommended this be moved to an email review by Executive of draft topics that Phil has been collecting which can be added to by the Executive at their convenience.

ACTION: Phil to draft and circulate Board update topics to the Executive for its review and comment after which, Phil to complete a Board Update from Executive and distribute to the Board before end of July.

8) New Business

N/A.

9) Meeting Adjourned: 12:30 PM

10) Next Meeting date (if required): July 26th, 10:30 – Noon. Next “on” meeting subject to outcomes of Phil’s work under Action 2 above.