



EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: September 29, 2017
Time: 10:30 AM – 11:45 AM
Location: Video Conference

Present: Stephanie Killam (chair), Corrine Porter, Wayne Sawchuk, David Luff
Regrets: Jürgen Püetter
Guests:

Meeting Materials:

Four attachments supported the agenda which was posted in the secured Members Section under the “Executive Committee” section

1) Review and Approve April 10, 2017 Executive Minutes

Executive reviewed the minutes and there were no errors, omissions or changes requested. David Luff moved and Corrine seconded that the minutes be adopted.

Action: Phil to post on-line and advise Executive and Board members accordingly.

2) Review and Approve May 9/10, 2017 Board Meeting Minutes

Executive reviewed the minutes and found there were no errors, omissions or changes required. Corrine moved and David seconded.

Action: Phil to post on-line and advise Executive and Board members accordingly.

3) Review and approve 2017/18 Q1 Draft Report (Actuals vs Forecast)

Phil advised there was an under expenditure of \$7,314 in Q1 largely because of fewer Board members attending the Board Meeting in Kwadacha in May. Also, Phil’s anticipated expenses were lower than forecasted. Executive reviewed and approved the report (David moved to approve and Corrine seconded) with the direction that all Board member expenses be shown in one place.

ACTION: Phil to revise Q1 report as directed by Executive, post on-site and advise the Executive and Board members of the report.

4) Review draft 2017/18 Q2 Report (MKMA Data)

Phil presented the report advising it was based on MKMA data only. It will be revised once it is reviewed with FBC within the next few days. Phil advised there was an anticipated carry forward into Q3 of \$5,785. Anticipating that the Ministry’s commitment of providing an additional \$85,500 in Q3, Phil advised that by mid-fiscal, in an even flow expenditure scenario, the Board would have expended half of it’s projected 2017/18 operational budget of \$96,000 (i.e. \$48,000). To date, the Board will



have expended approximately \$39,000, \$9,000 less than in an even flow expenditure scenario. As well, with the postponement of the Fall Board meeting there is an additional \$10,000 that may be surplus. After discussion, the Executive directed that Phil confirm the Ministry's commitment of providing an additional \$88,500 and prepare a new forecast for Q3/4 "reserving" \$10,000 for future consideration and to direct the \$9,000 under-expenditure to the Wilderness Working Group.

ACTION: Phil to follow up with Laura Plant and based on outcomes of this follow up create a revised Q3/4 forecast accordingly. Phil to send calendar invitations to Executive for a videocall on October 24th at 9:00 AM. This material is to be used with meeting with the Minister on October 29th.

5) New Mining Representative on the Board

Stephanie noted that we had yet to hear back from the Board Resource Development Office (BRDO).

ACTION: Phil to follow up with Brea at BRDO.

6) MMA Signage

Wayne raised concerns with the quality of the signs at Steamboat and MKMA Portal signs in general. The municipality of Fort Nelson had indicated they were replacing the signs at Steamboat but we to date they have not been replaced.

ACTION: Phil to follow up with staff at the Municipality of Fort Nelson to determine where the Steamboat signs are at. Phil to also follow up with the Ministry regarding additional funds for updating MKMA Portal signs (potential topic to raise with the Minister when Stephanie and Phil meet with him on October 29th).

7) Outdated MKMA Legislation and Expired MKMA Regulation

Corrine observed that the legislative framework for the MKMA was outdated and/or expired. She recommended that we explore the appetite of the new Government to empower the Board and the Ministry to undertake this initiative.

ACTION: Phil and Stephanie to follow up Ministry staff and with the Minister on October 26th.

8) Next Board Meeting

For now, the Executive has identified April 23/24, 2018 for a potential Board Meeting (location to be determined). To be discussed further.

9) Next Exec Videoconference

October 24th, 2017

10) Meeting Adjourned: 11:46