



MUSKWA-KECHIKA
MANAGEMENT AREA

EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: April 27, 2015
Time: 10:00 AM – 11:00 AM
Location: Teleconference

Present: Stephanie Killam (chair)
Juergen Puetter
Wayne Sawchuk
Corrine Porter
David Luff
Regrets: N/A

Meeting Materials:

Five attachments were provided to support the agenda.

1. Review and Approve Agenda

Approved as drafted. Moved by David Luff, seconded by Wayne Sawchuk.

2. Fox/Obo Working Group: Phil Zacharatos

Phil provided a brief overview of a telecon that was recently held between him and the fledgling working group. The group discussed issues such as the nature of its advice, sources of information to support their work, relationships with First Nations, etc. The Executive recommended that Nobi Suzuki be contacted to determine the material he used to develop his “Analysis of Conflict between Potential Resource Use and Wildlife Conservation in the Muskwa-Kechika Management Area”. This may save considerable research that the working group directed Phil to undertake. There was discussion of First Nation’s membership on the working group and the potential for conflict of interest. Agreed to maintain open and timely communication between the working group and First Nations. Also, we need to be mindful of the Chief Forester’s AAC determination process and the Minister’s apportionment process.

ACTION: Phil to contact Nobi Suzuki and Kathy Parker to determine how best to review Nobi’s supporting work and its applicability to the Fox/Obo Working Group’s goals. Phil to ensure open and timely communication with Shawna Case and Corrine Porter.

3. Review and Approve

a) Premier’s Report



No additional feedback on revised wording of introduction regarding Tom Briggs and Butch Morningstar in memorium.

ACTION: Phil to proceed with printing high quality copies for the Premier and Natural Resource Ministry Minister's and Deputies. Also post report on our website.

Target Date: May 15, 2015

b) "Conducting our Business Guidelines" Update

No further feedback so document is approved and ready for posting.

ACTION: Phil to proceed with publishing to our website.

Target Date: May 15, 2015.

c) Strategic Direction and Operational Business Plan Update

Revised wording pertaining to First Nation's relationships with the Board six was approved.

ACTION: Phil to proceed with posting on website and forward to ministry liaison (subject to Annual Work Plan and Budget discussion below.

Target Date: May 15, 2015.

e) Draft 2015/16 Annual Work Plan and Budget Forecast Review

Discussion regarding paring the plan back to current funding or keep showing potential shortfalls. Ensure there is no duplication in terms of travel. First Nations projections subject to considerable discussion with conclusion that this is a high priority for both the MKMA Advisory Board and Government so keep as forecasted with refinement of outputs/outcomes. Ensure all cost saving business practices is reflected in the plan (adjoining working group meetings to Board meetings to reduce travel costs for example). Plan and budget were approved subject to actions below.

Action: Phil to review plan and budget one last time to ensure no duplication of costs. Also review data to ensure accuracy of estimates. Incorporate into Strategic Direction and Operational Business Plan.

Target Date: May 15, 2015

6. Updates on appointments and re-appointments.

Two new appointments (Sean Olmstead and Tanya Ball) approved by Premier. Still awaiting outcome of Shawna Case appointment (ministry has become involved).

Action: Stephanie to forward emails to Sean and Tanya welcoming them to the Advisory Board. Phil to follow up with invitation to June 2nd meeting as well as staying on top of Shawna Case appointment file.



7. New Board Membership and Composition Working Group

Stephanie recommended that a small working group be established to review the current membership to determine balance of representation, reappointment schedule of members, etc. Executive agreed a working group was a good idea in light of the recent appointments and that such a review had not been undertaken in some time.

Action: Stephanie and Phil to discuss initiative with Laura Plante MFLNRO and then canvas Board for volunteers (email to time bound response). Phil will coordinate call with Laura and Stephanie as well as an email to the Advisory Board requesting volunteers for the new working group.

Target Date: May 15, 2015

Next Meeting set for 10:00 AM (PDST) on May 22, 2015.

Meeting Adjourned: 11:02 AM.