



MUSKWA-KECHIKA
MANAGEMENT AREA

EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: January 29, 2015
Time: 10:00 AM – 11:30 AM
Location: Teleconference

Present: Stephanie Killam (chair)
Juergen Puetter
Wayne Sawchuk
Corrine Porter

Regrets: David Luff

Meeting Materials:

Seven attachments were provided to support the agenda.

1. Review and Approve Agenda

Approved as drafted. Moved by Wayne Sawchuk, seconded by Jürgen Puetter.

2. Motion to Adopt Minutes

Approved as drafted. Moved by Wayne Sawchuk, seconded by Jürgen Puetter

3. Budget Update

a) Phil advised that he projects the Board having approximately a shortfall of \$13,576 to fiscal year end. A large amount of this shortfall arises from the work that he has been contracted to do on behalf of the Board. A funding request, with business case, has been sent to Laura Plant who has advised she will raise with Kevin. The Board agreed to the following actions:

- If the funding request is approved no further action is required; or
- If \$10,000 of funding is approved the Wilderness Definition and Vision Working Group will attempt to schedule its next meeting in early fiscal 2105/16; or
- If no additional funding is approved members of the Executive will approach Kevin Kriese to discuss ramifications (likely curtail Phil's work to next fiscal year (which would severely impact delivery of key deliverables) and seek to reschedule the Wilderness Definition and Vision Working Group meeting to early next fiscal year).



ACTION: Phil to monitor progress of current additional funding request and advise Executive as events unfold.

Target Date: On-going.

- b) Question was raised regarding the level of detail of financial reports going to Executive and/or the Board. Is there a fiduciary standard for Government appointed Board members?

ACTION: Phil to research previous financial reports that went to the Executive and or the Board and research if there is a standard within Government pertaining to fiduciary obligations of Board members.

Target Date: February 15, 2015.

4. Advisory Board February Meeting Proposed Agenda Topics

- a) Proposed agenda topics were reviewed and approved to form the Board's Agenda other than the one suggesting a Government representative present to the Board on its recent decision to make changes to the wildlife allocation policy between non-resident and BC resident hunters. The Executive was of the opinion that this topic was outside of the scope of the MKMA Advisory Board because the topic was not specific to the MKMA itself.

ACTION: Phil and Stephanie to discuss the decision not to proceed with the wildlife allocation policy with Reg.

Target Date: February 15, 2015

- b) Brief discussion regarding inviting MKMA alumni to the meeting to re-establish contacts and increase profile of the Advisory Board either to a lunch or evening session.

ACTION: Stephanie and Phil to review this matter and make a decision on behalf of the Executive (provide decision and rationale back to the Executive).

Target Date: February 18, 2015.

- c) Brief discussion regarding updating regulations. Feedback from ministry representatives is this is not off of the radar but of lower priority. Executive does not want to lose sight of this important issue and recommend it be a part of the updated Strategic Direction and Operational Business Plan.

ACTION: Phil to ensure this is highlighted as a priority in the Board's agenda that deals with updating the Strategic Direction and Operational Business Plan

Target Date: February 15, 2015.



- d) Brief discussion regarding Board attendance, performance, commitment etc. Decision is to include the Policies and Procedures that the Board developed within the past year to refresh memories and reaffirm commitments regarding Board performance.

ACTION: Phil to ensure this is the first topic in the Board's agenda.

Target Date: February 18, 2015.

5. Board Appointment and Re-appointments

Update item only.

ACTION: Phil and Stephanie to send Advisory Board appointment and re-appointment packages to BRDO.

Target Date: January 31, 2015.

6. Wilderness Definition and Vision Working Group Meeting

There is difficulty scheduling their next meeting. Further out the more likely to successfully schedule.

ACTION: Phil to seek scheduling the working group in early fiscal 2015/16.

Target Date: February 15, 2015.

7. UNBC Partnership and Kevin January 22nd Meeting

Update provided by Stephanie and Phil. Advised that Nobi Suzuki's work should be investigated as potential for evolving into advisory/guidance framework or process.

8. UNBC Partnership Agreement Expires May, 2015

Executive approved negotiating renewal of partnership

ACTION: Phil to work with David and Kathy to renew agreement.

Target Date: March 31, 2015

9. Contractor Clause Amendments

Executive agreed with recommended clause amendments.

ACTION: Phil to update contract and forward to RNA for completion.

Target Date: January 31, 2015



10. Review/Comment Draft Premier's Report

Executive to provide feedback to Phil via email as soon as possible. Revise report to include more images.

ACTION: Phil work with Wayne to improve visual presentation of report. Phil to incorporate edits recommended by Exec Committee members and prepare for presentation to February Board meeting.

Target Date: February 15, 2015

11. Invitation to Stephanie to attend Boreal Leadership Counsel in May in Prince George

This invitation was extended to Stephanie by Corrine Porter.

12. Next Executive Call

March 30, 2015 commencing at 10:00 AM

Call ended 11:30 AM.