



MUSKWA-KECHIKA
MANAGEMENT AREA

EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: March 30, 2015
Time: 2:00 PM – 4:30 PM
Location: Teleconference

Present: Stephanie Killam (chair)
Juergen Puetter
Wayne Sawchuk
Corrine Porter
David Luff
Regrets: N/A

Meeting Materials:

Eleven attachments were provided to support the agenda.

1. Review and Approve Agenda

Approved as drafted. Moved by David Luff, seconded by Jürgen Puetter.

2. Motion to Approve Executive Minutes

Approved as drafted.

Action: Phil to post in secured section of Members section of website.

3. Motion to Approve Advisory Board Minutes

Approved as drafted.

Action: Phil to post in secured section of Members section of website.

4. UNBC Partnership Agreement Renewal Update: David Luff

David provided a brief overview of a telecon that was recently held between himself, Phil and Kathy Parker. Agreement expires May, 2015 and work is underway to update the Agreement. Parts 1 – 3 will remain essentially unchanged. Part 4 will have two bullets removed that are no longer relevant (identifying and evaluating potential barriers to eco-tourism opportunities within the MK Management Area and enhancing the Advisory Board’s consensus-based decision-making process as a model for other regions of the province). Part 5 will be modified to establish a more direct linkage between the partnership agreement and the Board’s Strategic Direction and Operational Business Plan document.

ACTION: Phil to revise document and send to Kathy and David and then to Executive for review and comment.



5. Review and Approve

a) Premier's Report

Approved subject to revising dedication of report to both Tom Briggs and Butch Morningstar.

ACTION: Phil to revise and send to Executive for information and any additional feedback.

Otherwise proceed with printing high quality copies for the Premier and Natural Resource Ministry Minister's and Deputies. Also post report on our website.

Target Date: March 31, 2015

b) Conducting our Business Guidelines

Approved subject to Corinne reviewing comments and how they were accommodate with respect to conflict of interest.

ACTION: Upon confirmation that there are no longer any concerns proceed to publishing to our website.

Target Date: April 15 2015.

c) Strategic Direction and Operational Business Plan

Approved subject to revised wording pertaining to First Nation's relationships with the Board on page six. Also, revise Draft Annual Work Plan to include actions to improve relationships between First Nations and the Board.

ACTION: Phil to revise wording and seek review and comment from Stephanie and Corrine. Upon agreement with wording post on website and forward to ministry liaison.

Target Date: April 15, 2015.

d) Fiscal 2014/15 Budget Review

For information purposes only. When final report from RNA is received circulate to Executive for review and approval.

e) Draft 2015/16 Annual Work Plan

Draft plan supported subject to the next draft showing estimated budgets by project and clearer detail on activities and outcomes/outputs. Include a new project to begin improving relationships with First Nations.

- Wilderness Definition and Vision Working Group should try to meet once before the proposed June Board meeting and again adjoining the June Board meeting.

- The Board should have two meetings this fiscal (June (proposed) and October (set)). The Fox/Obo Working Group should attempt to meet around the June meeting as well.



Action: Phil to update plan and refer it back to Executive for next call. Also undertake a Doodle Poll of the Board as a whole for a June Board meeting and another for each working group to determine if they can meet around the June Board meeting.

Target Date: March 31, 2015

f) Draft 2015/16 Operational Budget

Error in calculation of honorarium results in need to reallocate \$12,000 to other budget line items. Be clearer how much is allocated to administration and how much is to allocated to the work, and the support , of the working groups and the operations of the Board and Executive.

Action: Phil to update budget and refer it back to Executive for next call

Target Date: April 27, 2015

6. Review of Incoming Correspondence.

For information purposes only.

Next Meeting set for 10:00 AM (PDST) on April 27, 2015.

Meeting adjourned at 3:10 pm.