



EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: October 14, 2016
Time: 10:00 AM – 12:00 PM
Location: Teleconference

Present: Stephanie Killam (chair)
Juergen Puetter
David Luff
Wayne Sawchuk
Regrets: Corrine Porter

Meeting Materials:

Minutes of Executive May 19th Telecon, Fraser Basin Council 2015/16 year end fiscal report, MKMA Summary of 2015/16 year end fiscal report, 2016/17 Annual Report and Operational Budget Forecast, 2016/17 Q1-Q2 Fiscal Review and Q3-Q4 Fiscal Forecast, Summary of Telecon between Stephanie, Phil and Greg Rawling (June 7th), Draft October BOD Agenda, Wilderness Advice Version 1.3 and Summary of Phil and Stephanie's Board Activities during summer.

1. Review and Approve May 19, 2016 Executive telecon minutes

Approved as drafted. No errors or omissions were noted. Approved (moved by David Luff, seconded by Wayne Sawchuk).

Action: N/A.

2. Review and Approve Agenda

Approved. No new business.

3. Review and approve 2015/16 Fiscal Year End Report

After some discussion motion to approve Fraser Basin Council's 2015/16 Fiscal Year End Report was made by David Luff and seconded by Juergen Puetter.

Stephanie advised Executive that she would be out of the country from November 12th to December 31st and would likely only be available via email. Stephanie further advised that she had had a conversation with Carolyn Vince (MFLNRO Regional Executive Direction, North Area) and that Carolyn was investigating where the remaining operational funding was at and to determine if the additional \$10,000 that was noted by Laura Plante (MFLNRO) would also be allocated to the Board.

Action: Phil to review surplus carry forward to ensure his number aligns with that of Fraser Basin Council.



4. Review and approve 2016/17 Combined 1st and 2nd Q Fiscal Report

Some Board members preferred that the combining of quarters not occur. This was done to simplify the report but in future the quarters will be reported separately. One member noted that this was dealing with minutiae (too detailed) and felt there were more strategic and important items to discuss. Finally, it was recommended that this level of detail not be presented to the Board. If there are any questions, Phil can follow up with the details if not able to answer during the meeting.

Action: Phil to create Q1 and Q2 summaries and post them to the members section of the website.

5. Review of “Summary of June 7 Telecon with Greg Rawling”

Executive discussed its various interpretations of the what the answers from Greg meant. There was agreement that the Wilderness WG’s initiative of trying to develop a process to determine thresholds and/or targets was the highest priority for the Board. While Greg had noted an interim update was not necessary the Executive concluded that the Wilderness WG needed to work aggressively to make progress on its initiative.

Action: N/A

6. Review Draft October 25/26 Board Agenda

The Executive recommended that for Day 1 there be a brief summary of why each topic/speaker was presenting to the Board. As well, the Agenda be amended to included a brief summary of why the topic is on the agenda.

The Executive determined that the Board session end at Noon on Day 2 so as to allow the Wilderness WG two hours to commence its discussions on developing a process to developing targets/thresholds.

The review of the BOD’s “Conducting Its Business” should focus on the understanding by BOD members of what consensus means (is it defined?) and how to break “grid lock” when consensus eludes the team.

Action: Phil to revise the Board Agenda as per the direction of the Executive. Phil to develop a “straw dog” process to facilitate the Wilderness WG’s discussions on Day 2.

7. Meeting adjourned at 11:45 AM.