



MUSKWA-KECHIKA
MANAGEMENT AREA

EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: September 14, 2015
Time: 10:00 AM – 11:00 AM
Location: Teleconference

Present: Stephanie Killam (chair)
Corrine Porter
David Luff
Regrets: Juergen Puetter, Wayne Sawchuk

Meeting Materials:

Three attachments supported the agenda and were posted on the secured members section.

1. Review and Approve June 26th telecon minutes

Approved as drafted. Moved by Corrine Porter, seconded by David Luff.

Action: Phil to post on website.

2. Review and Approve Agenda

Approved as drafted. Moved by David Luff, seconded by Corinne Porter. All actions items completed.

3. Operating Budget Interim Review: 1st Q and part of 2nd Q: Phil Zacharatos

A brief overview of the “to September 11, 2015” interim review of the Board’s fiscal 2015/16 budget was presented. Forecast versus actuals is again very close and there are sufficient adjustments in forecasted items this quarter which will cover the un-forecasted expense of the Wilderness Definition and Fox/Obo Working Groups on September 22nd and 23rd respectively. Therefore, it is anticipated that the 2nd Q official report from RNA (know Fraser Basin Council) will confirm that our original forecast of a budget shortfall for fiscal 2015/16 of approximately \$23, 480 will persist into the 2nd half of our fiscal year.

Executive decided to table the official 2nd Q report from RNA, and an analysis of actual expenditures versus forecasts, at the October 14th Board meeting in Prince George for further discussion. At that time, there will also be a presentation on anticipated strategic and operational priorities for next fiscal year, including cost estimates. The purpose of the discussion on the projected fiscal shortfall and a forecast of priorities with an estimate budget for next fiscal year is to set the foundation, if the Board wishes, to submit a request, from Stephanie on behalf of the Board, to the Ministry for



additional funds this fiscal year to eliminate our projected fiscal shortfall and to “plant the seed” for estimated budget requirements for next fiscal year.

ACTION: Phil to include this as an agenda item for the October 14th Board Meeting and to prepare relevant materials to support the discussion.

4. Third Party Agreement between Fraser Basin Council and M-KMAB

Executive reviewed the finalized agreement. The Agreement will be shared with Board Members and will be an information item on the October 14th Board Meeting Agenda.

ACTION: Phil to post in secured members section of website and advise Advisory Board of the posting of this document and ensure this is an agenda item.

5. Membership Composition Working Group

Phil updated Executive on the members who volunteered to work on this new committee. Thanks go to David Luff, Shawna Case and Corrine Porter for volunteering. It was agreed this was an important piece of work to guide future appointments and reappointments to the Board.

ACTION: Phil to schedule a telecon with this new working group to begin its work.

6. Review of Draft Advisory Board Agenda

Phil presented this draft for the Executive’s consideration. The Executive approved the draft items and Phil is to prepare a formal draft agenda in sufficient time to allow Board members to review and comment on content.

During its discussion the Executive also decided that the Wilderness Definition and Vision Working group should:

- Meet with Pamela Wright and her grad student Lindi as originally planned on Thursday, October 15th rather than including a presentation of their work to date at the Board Meeting itself.

During its discussion the Executive also decided to direct the Wilderness Definition and Vision Working Group to:

- Complete its work on the definition and vision by the end of its September 22nd meeting in Vancouver and bring its findings and recommendations to the Board Meeting on October 14th in Prince George. This direction was moved by David Luff and seconded by Corinne Porter.

ACTION: Phil to check with Pamela to ensure that she and Lindi are still available for a meeting with the Wilderness Working Group on the morning of October 15th as originally planned. If they are, convey this change to the Working Group. Phil will then post a draft Board Meeting agenda on the website and ask for member’s review and comments.



As well, Phil will convey the Executive's direction to the Working Group to complete its work by the end of its meeting on September 22nd and be prepared to present findings and recommendations to the Board at its Prince George meeting.

7. Mackenzie Stewardship Initiative

As there is very little information other than the schematic that was shared with Executive this item was recommended to be added to the Board's Meeting Agenda if Heather Wiebe (or someone more familiar with this initiative) is available and willing to present this initiative at the Board's October meeting.

ACTION: Phil to check with Heather regarding availability and willingness to present and include in the Board's Agenda accordingly.

8. Next Exec call (to proceed only if required)
Wednesday, October 7th at 10:00 AM.

9. Meeting Adjourned: 11:00 AM.