



MUSKWA-KECHIKA
MANAGEMENT AREA

EXECUTIVE COMMITTEE MINUTES OF MEETING

Date: January 5, 2017
Time: 10:00 AM – Noon
Location: Teleconference

Present: Stephanie Killam (chair)
Juergen Puetter

Regrets: Corrine Porter, David Luff, Wayne Sawchuk

Guests: Barry Holland

Meeting Materials:

Four attachments supported the agenda and were posted in the secured members section.

1. Review of Draft Board Impact Statement for the Alleged Halfway Trespass

The Conservation Officer Services have requested an impact statement from the Board because of the alleged Halfway Trespass. They would appreciate this statement by Wednesday, January 11th. Members discussed the matter in depth and asked that the statement be revised, circulated to the Executive for final review and comment and then sent to the Board for review and comment by no later than Tuesday, Noon, January 10th.

Action: Phil to revise the statement to succinctly describe impacts from the alleged trespass have removed the Board's ability to provide advice to Government as well as impacts to the MKMA from the alleged trespass. Phil to have revised draft impact statement to Executive by end of day, January 6th.

2. Review and Approve Minutes

Phil noted that all action items were completed aside from the reformatting the Q1 – Q2 report to individual quarterly reports and posted on the web site. He advised this would be done soon. As there was not a quorum of Executive approval of the minutes will be conducted by email with the Executive at large.

Action: Phil to update Executive and then ask for a seconder for the motion that the minutes be approved (motion to approve by Juergen Puetter).

3. Review and Approval of Agenda

Agenda approved.



4. Review and Approval of 2016/17 Q3 Report

Executive reviewed the report and agreed to approve it with the condition that its approval is subject to confirmation of the data from Fraser Basin Council's 3rd Quarter report likely to be submitted prior to end of January.

ACTION: Phil to update Executive and then ask for a seconder for the motion that the Report be approved with the condition/proviso noted above (motion to approve by Juergen Puetter).

5. Review and Approval of Draft Forecasts for 2016/17 Q4 and Fiscals 2017/18 and 2018/19

Executive reviewed the draft forecasts. Phil and Stephanie updated the Executive on the recent operational budget uplifts from MFLNRO. In addition to the \$61,500 that was provided for fiscal 2016/17 (with an additional \$13,500 to bring the total operational budget to \$75,000), MFLNRO modified its Third-Party Funding Agreement to add an additional \$109,000 to the MKMA Operational Budget. An additional \$88,500 is also targeted for the MKMA operational budget early in the 2017/18 fiscal year. The purpose of the updates is to allow the Board to make substantial progress on operational thresholds in the fourth quarter of 2016/17 and to provide a two-year operational funding of \$150,000 (\$75,000/year). The goal is for the Board to have one year's worth of operational budget funding in advance of the coming fiscal year (which improves certainty and continuity of operations).

To cover the planned May, 2017 Board Meeting, Phil advised that Stephanie had requested the Q4 forecast for 2016/17 provide for a carry forward of \$10,000 into fiscal 2017/18. Phil reported that approximately \$11,700 was forecasted to be carried forward.

ACTION: Phil to update Executive and then ask for a seconder for the motion that the Forecast be approved (motion to approve by Juergen Puetter)

6. Discussion of Proposed May, 2017 Board Meeting

Phil advised Executive that due to personal commitments he is unable to attend the meeting. He offered two options: either reschedule the meeting or coach one or two Board Members to lead the May session. Executive preferred the option of seeking a rescheduling of the meeting to another time in May

ACTION: Phil to discuss rescheduling and travel/accommodation logistics to Kwadacha. Based upon those discussions Phil to then re-poll the Board for another meeting date in May.

7. Next Exec call

To be determined.

ACTION: Phil to poll Executive for the next telecon.

8. Meeting Adjourned: 11:15 AM.